

CAS2Net and CCAS Open Forum

TEAMs Meeting Information:

https://teams.microsoft.com/l/meetup-join/19%3ameeting_ZWE0NTU5Y2MtOGFkMC00ZjQyLTIIMWEtOTFlODVjNzNmODc0%40thread.v2/0?context=%7b%22Tid%22%3a%221c21be44-2435-49bf-bc1f-cba317187058%22%2c%22Oid%22%3a%22ad5815de-5095-4600-8a86-0164be9d07a8%22%7d

Meeting ID: 242 204 634 236 **Passcode:** odiaEG

Or call in (audio only) +1 571-403-9146 **Phone Conference ID:** 127 267 854#

To Access training as a TEAMs guest:

1. Copy and paste the web link in your web browser, Microsoft Edge recommended. Be sure you are **NOT** logged in through your TEAMs or Microsoft Office account when accessing through the web browser.
2. When the “Open Microsoft Teams” dialogue box opens, click Cancel.
3. Select Continue on this Browser.
4. Continue with audio and video options, then enter your name.
5. Click Join now.

Trouble Shooting Tips:

1. Clear your web browsers cache:
<https://support.google.com/accounts/answer/32050?hl=en&co=GENIE.Platform%3DDesktop>
2. Try using a different web browser.
3. Disconnect from the VPN
4. If unable to log in through a web browser, use the TEAMs dial-in number to follow along with the session.

CAS2Net and CCAS Open Forum

Thursday
1 June 2023
1:00 PM Eastern Time

Topic:

End-of-Cycle Timeline and Update on Macro-Free CMS

The Open Forum Slide Presentation is posted to Pay Pool Notices and What's New.

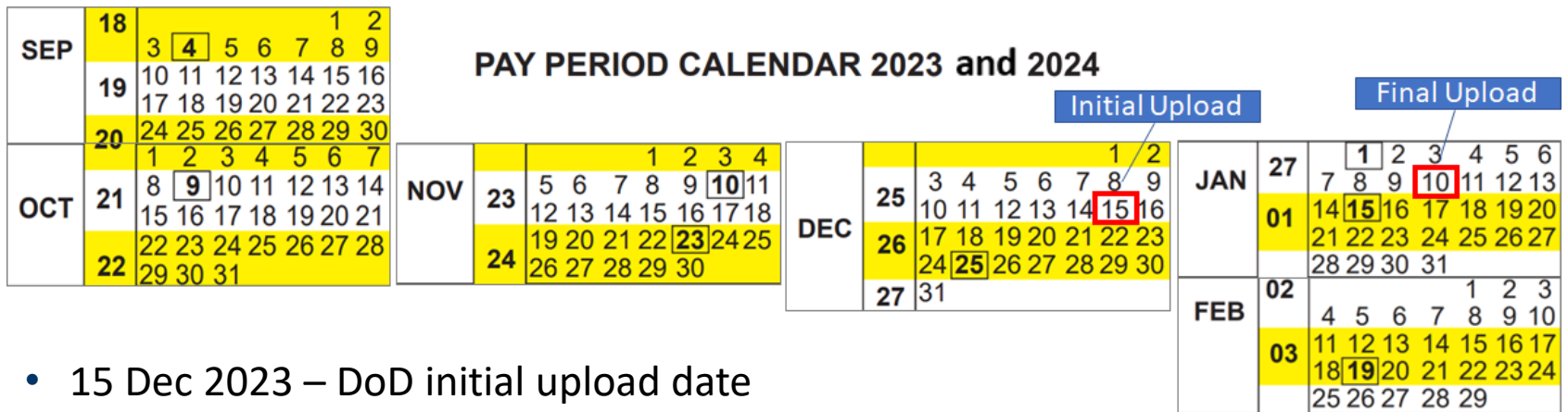
End-of-Cycle Timeline

1 October 2023 to 9 February 2024 plus Grievance

End-of-Cycle Timeline

Key Dates

- 24 Sep to 7 Oct 2023 – Last pay period for the 2023 CCAS rating period ending 30 September
 - Create User Profiles before downloading files for Sub-panel Meeting Spreadsheet and/or CMS
 - Ensure Previous Cycle Data records are complete (Previous Cycle vs Current Profile)
- 14 Jan 2024 – First full pay period in January 2024



- 15 Dec 2023 – DoD initial upload date
(subject to an earlier initial upload date set by component, command, pay pool)
- 10 Jan 2024 – DoD final upload date
(subject to an earlier final upload date set by component, command, pay pool)

End-of-Cycle Timeline

- DoD AcqDemo Program Office EOC timeline

2023 End of Cycle Timeline			
	Date	Event	Action By
Sunday	1-Oct-23	Activate CAS2Net End of Cycle Process Modules (Appraisal Status, Offline Interface, Previous Cycle Data, Sub-Panel Meeting, and CMS Online)	PMO
Sunday	1-Oct-23	Post Sub-panel Meeting Spreadsheet (SPMS), Compensation Management Spreadsheet (CMS) and Pay Pool Analysis Tool (PPAT) to CAS2Net Pay Pool Notices	PMO
Friday	15-Dec-23	Initial upload so AcqDemo Program Office can check CMS parameters Subject to an earlier initial upload date set by Component or Command	Pay Pool Administrators
Wednesday	10-Jan-24	Pay pools finalize upload Subject to an earlier final upload date set by Component or Command	Pay Pool Administrators
Sunday	14-Jan-24	Beginning date of the first full pay period in January – effective date of CCAS payouts and ratings	
Friday-Saturday	19-20 Jan 24	CAS2Net upload pay and rating transaction files to regional pay offices	PMO
Thursday	25-Jan-24	NLT the second Thursday of the first full pay period in January, Regional Pay Offices process transaction files for non-Army pay pools.	Regional Pay Offices- other than Army
Thursday	1-Feb-24	NLT the first Thursday of the second full pay period in January, Army Regional Pay Offices transaction files for Army pay pools.	Regional Pay Offices- Army
Friday	2-Feb-24	NLT the first Friday of the second pay period of the new year, payday (all except pay pools serviced by Army)	DoD except Army
Saturday-Sunday	3-4 Feb-24	Turn the database to the new year and populate user profiles with pay pool results	PMO
Saturday-Sunday	3-4 Feb-24	Signing of Annual Assessments will switch from Previous Cycle Supervisor to Current Supervisor in User Profiles	CAS2Net
Friday	9-Feb-24	NLT the second Friday of the second pay period of the new year, payday (Army)	Army

End-of-Cycle Timeline

- Review grievance timeline ... 2024 is leap year with leap day of 29 February

JAN	27	1 2 3 4 5 6 7 8 9 10 11 12 13
	01	14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31
FEB	02	1 2 3 4 5 6 7 8 9 10
	03	11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 ←
MAR	04	1 2 3 4 5 6 7 8 9
	05	10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31
	06	1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30
APR	07	1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30
	08	1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31
MAY	09	1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31
	10	1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31

Notional Grievance Timeline	
Effective Date of CCAS Payout	14 Jan 2024
Posting of SF-50's	Week of 22/29 Jan 2024
15-day Grievance Window	29 Jan – 12 Feb 2024
Supervisor Recommendation	13-22 Feb 2024
Manager Decision	NLT 13 Mar 2024
15-day Reconsideration Window	14-28 Mar 2024
Next Higher Official (NHO) Decision	NLT 27 May 2024
Subject to Component, Command, or Participating Organization business rules	

- Questions on the end of cycle timeline?

Update on Macro-Free CMS

2023 End of Cycle

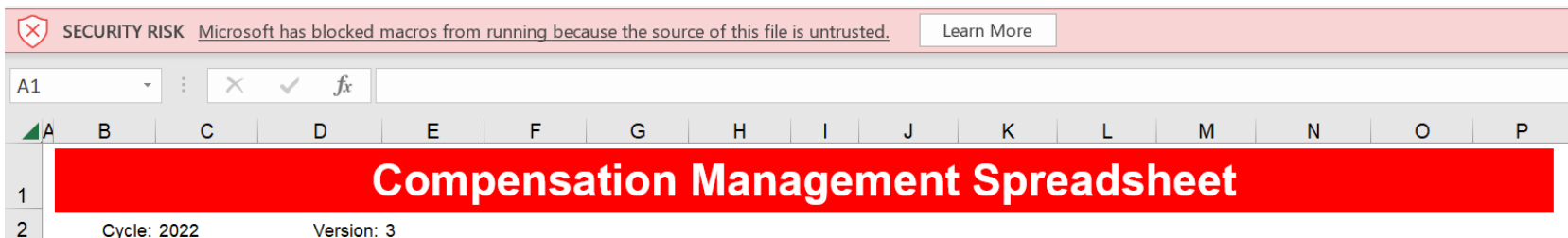
- **Macro-based CMS will be used**
- **CMS Online will be available**
- **Macro-free CMS will be piloted with a few pay pools**
- **Final upload will be from the Macro-based CMS**

Macro-Free CMS

Why macro-free CCAS spreadsheets?

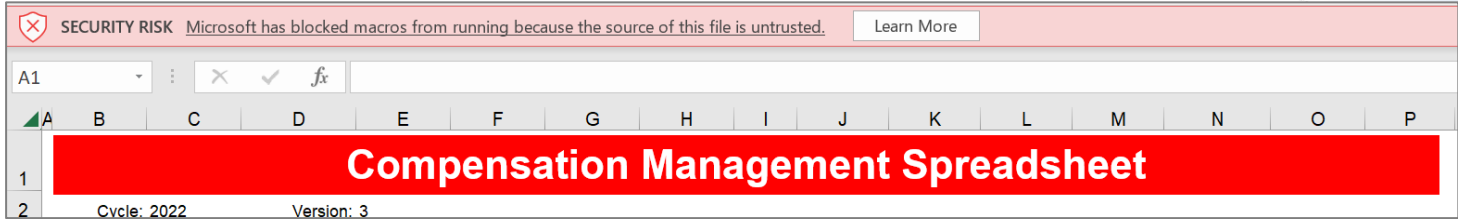
The DoD STIGs (Security Technical Implementation Guide) states macros that are not digitally signed by a trusted source are supposed to be **blocked**, this has been the case for awhile now, it is not new. This is because VBA macros are a common way for malicious actors to gain access to deploy malware and ransomware thus DoD wants those to be from trusted sources, thus the reason the STIGS say to block them if they are not signed. *[CCAS Sub-Panel Meeting Spreadsheet, CMS, and PAT have VBA macros.]*

Microsoft in 2022 stated they were going to start blocking macros by default, they started rolling that out but then pulled it back after some feedback from users. They may decide to roll this out in some modified version in the future, like still allowing trusted macros to run but block macros from unverified/trusted sources. This would align closely to what DoD has been doing for some time with restricting macros to those that are digitally signed by a trusted source.

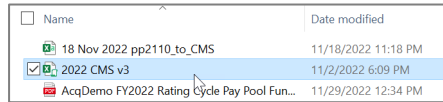


Macro-Free CMS

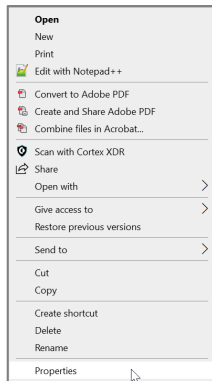
If you see this



Close the CMS, go to the folder
Right-mouse click on the file ...



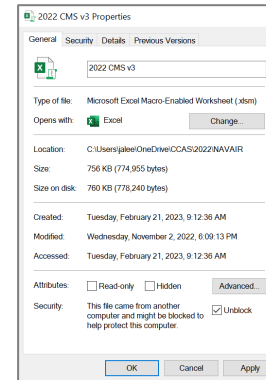
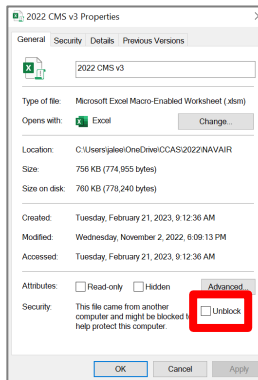
Click Properties



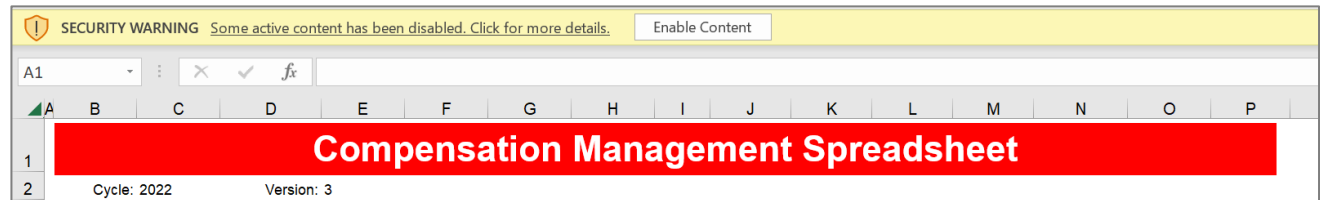
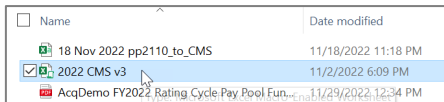
Note Unblock

Check Unblock

Click



Back to folder, open the file



Macro-Free CMS

Goal - Same functionality as macro-based spreadsheets

Seven stages of the development life cycle

✓ Requirements & Analysis.

✓ Project Planning.

❖ Design.

❖ Coding & Implementation.

❖ Testing.

Deployment.

Maintenance.

❖ **CMS**

Sub-Panel Meeting Spreadsheet

<input type="checkbox"/> To be started	❖ Work in progress	✓ Completed
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Macro-Free CMS

Enhancement to the CMS experience

Data Import

1. PMO posts CMS to CAS2Net Pay Pool Notices
2. PPA downloads CMS
3. PPA saves CMS to folder
4. PPA downloads .csv file from CAS2Net
5. PPA saves downloaded .csv file to folder
6. PPA imports .csv to CMS

Data Update

7. PPA facilitates pay pool using CMS

Data Export

8. PPA exports file from CMS
9. PPA saves exported ,csv file to folder
10. PPA saves CMS
11. PPA uploads exported .csv file to CAS2Net

Data Import

1. PPA downloads .xlsx file (macro-free CMS with data already loaded) from CAS2Net
2. PPA saves .xlsx macro-free CMS to folder

Data Update

3. PPA facilitates pay pool using macro-free CMS

Data Export

4. PPA saves .xlsx macro-free CMS to folder
5. PPA uploads .xlsx macro-free CMS to CAS2Net

Macro-Free CMS
Demonstration
Work-in-Progress
Testing – August 2023
Deployment - Pilot October 2023

Before switching to the demonstration and stopping the recording of this session, let us finish the remaining two slides in this presentation.

2023 Open Forum Schedule

- ✓ 05 January, 1pm – 2:30pm ET: Pay Transactions and Turning CAS2Net Data Base
- ✓ 02 February, 1pm – 2:30pm ET: CCAS Grievance and Archived/Transfer
- ✓ 02 March, 1pm – 2:30pm ET: Assigning Mandatory Objectives, Midpoint Assessment/Review, Additional Feedback, and Closeout Assessment
- ✓ 06 April, 1pm – 2:30pm ET: ACDP Assessments and Communicating with AcqDemo Program Office on CAS2Net and CCAS Issues
- ✓ 04 May, 1pm – 2:30pm ET: Reports – FY-based Reports & Current Settings Reports
- ✓ 01 June, 1pm – 2:30pm ET: Macro Free ~~Sub-Panel Spreadsheet~~ and Compensation Management Spreadsheet (CMS) Introduction
- 06 July, 1pm – 2:30pm ET: Creating Sub-Organization Levels and Assigning Sub-Panel Managers, and User Role Assignments **and/or CAS2Net Performance Test**
- 03 August, 1pm – 2:30pm ET: CCAS Spreadsheet Test Schedule (Offline Sub-Panel Meeting Spreadsheet, Offline CMS, Macro Free versions, and CAS2Net Online versions)
- 07 September, 1pm – 2:30pm ET: Post Cycle Modules (Appraisal Status, Offline Interface, Previous Cycle Data, Sub-Panel Meeting and CMS Online)
- 14 September, 1pm – 2:30pm ET: Transfer, Archive and Post Cycle Activities
- 21 September, 1pm-2:30pm ET: CAS2Net Sub-Panel Meeting and CMS Online
- 28 September, 1pm-2:30pm ET: Macro Free Sub Panel Spreadsheet and Macro Free CMS
- 05 October, 1pm-2:30pm ET: Discrepancy Reports
- 12 October, 1pm-2:30pm ET: Lock/Unlock Supervisor 1, Sub-Pay Pool and Pay Pool
- 19 October, 1pm-2:30pm ET: Pay Pool Analysis Tool (PAT)
- 02 November, 1pm-2:30pm ET: Initial and Final Upload
- 16 November, 1pm-2:30pm ET: Not Final Reports and Data Complete Reports
- 07 December, 1pm-2:30pm ET: Grievance/Grievance Window
- **04 Jan 2024, 1pm-2:30pm ET: CCAS Pay Transactions for Regional Pay Offices**

Open Forum Questions?

Erin.Murray@dau.edu

jerry.lee@dau.edu

AcqDemo.Contact@dau.edu

For user issues, please provide the name, issue, attachment (if any), and, as applicable, a screenshot in the email.

For system issues, such as, cannot access CAS2Net, a screenshot of the error message would pinpoint time and issue.