



Pay Pool Administrator Advisory

2018-20

Issue Date: 4 Dec 2018

Topic: AcqDemo Pay Pool Analysis Tool (PAT) New Version Posted in Pay Pool Notices

Discussion: The PAT version 2 is posted in the CAS2Net Pay Pool Notices. The following errors have been resolved:

1. Correction to the formulas on the Distributions by Group tab.
2. Change to the hover text on Add-In buttons.
3. Fix to a misplaced line on the generated Aggregate Reports.

Action: Please follow the steps listed below:

1. Download and save a copy of the PAT from Pay Pool Notices in CAS2Net.
2. Generate export files from each CMS you want to include in the PAT.
3. Open the PAT and enable the macros as prompted.
4. Select the Import link on the Instructions worksheet to load the export files for your pay pools into the same folder where the PAT is located. If importing more than one file, order the files as you want the pay pools listed in the PAT.

The Instructions worksheet contains a list of all the analysis worksheets and charts that are available in the PAT. Advise your panel members and pay pool manager(s) that the tool is available for use to analyze the results of their pay pool process.

Note: The XLSM and .XLS versions of PAT have been posted. A security warning may pop-up when attempting to enable the macros in the .xlsm version for some users due to local IT settings. In such cases, you can use the .xls version or seek a local IT intervention

Note: If you have any questions please email the AcqDemo Program Office, AcqDemo.Contact@hci.mil.