



Pay Pool Administrator Advisory

2018-11

Issue Date: 13 Sept 2018

Topic: CAS2Net 1.0 Offline Interface module will be available on 17 September 2018.

Discussion: CAS2Net 1.0 Offline Interface module will be available on Monday, 17 September 2018. Offline Interface module provides the tools to upload and download Employee Data for the Sub-panel Meeting. Also be advised the CMS, Subpanel, and PAT spreadsheets are posted to Pay Pool Notices module in CAS2Net and ready for download.

Action: Pay Pool Manager can download employee data that can later be imported into the CCAS Spreadsheet for pay pool or sub-panel review. When offline meeting activities are concluded, the data can be exported from the spreadsheet and uploaded back to the CAS2Net database using the "Upload Employees Scores" button.

Sub-Panel Manager can download sub-panel employee data that can later be imported into the CCAS Spreadsheet for Sub-Panel review. When offline meeting activities are concluded, the data can be exported from the spreadsheet and uploaded back to the CAS2Net database using the "Upload Employees Scores" button.

Note: If you have any questions please email the AcqDemo Program Office, AcqDemo.Contact@hci.mil.